

**Nasonville Fire District
2577 Victory Highway
Nasonville, Rhode Island 02830**

Monthly Meeting Minutes for September 8, 2015

1. Call to Order:

Chairperson Janet Raymond called the Operating Committee meeting to order at 7:03 PM.

Members present: Board Members: Janet Raymond (Chairperson), Gerry Lapierre, Jenn Zuba, Bettie Hatzell and Paul Wright.

Others: Christine Chretien (District Clerk), Robert Howe (Chief), John Mainville (Tax Collector) (7:04 PM), Chip Mainville (Fire Marshal) (7:09 PM), Ron Lapierre (Treasurer) (7:29 PM), Attorney Jeff Kasle (8:30 PM)

Absent: Bob Allard (due to illness)

Opening Statement

To the best of our ability we are conducting this meeting in a truthful and proper manner for the residents of the Nasonville Fire District.

2. For the good and welfare of the district.

- Christine Chretien reminded Operating Committee members and others present that the next Fiscal Year 2015 Budget Workshops will be held on September 15, 2015 and September 29, 2015. The next meeting of the Coalition of Burrillville Fire Districts will be held on September 22, 2015 at the Harrisville Fire Station.

3. Receive Tax Collector's Report

John Mainville presented the Tax Collector's report. Tax collections for August were \$6,557.16. Net Collections as of August \$360,094.11. Tax collections for September to date are \$5,384.28 with Net Collection YTD of \$366,239.22. Total percentage collected YTD is 101.30% but this will go down based on adjustments that need to be made. No update on Ocean State Power. District tax sale will be held on September 25, 2015 at 1:00 PM. Bettie Hatzell made a motion to accept the Tax Collector's Report and the motion was seconded by Jenn Zuba. All members approved the motion and the motion was passed.

4. Receive Chief's Report

Chief Howe presented his monthly report for August and informed the Operating Committee that the Tanker is out of commission and waiting for repairs to be made. Paul Wright made a motion to accept the Chief's report and the motion was seconded by Gerry Lapierre. All members approved the motion and the motion was passed.

5. Receive Fire Marshal's Report

Fire Marshal presented his monthly report for August. Fire Marshal gave an update regarding the occupancy capacity at Wright's Farm Restaurant and the new business that will be going in next to Roots and Shoots on Route 102. Bettie Hatzell made a motion to accept the Fire Marshal's report and the motion was seconded by Gerry Lapierre. All members approved the motion and the motion was passed.

6. Approve minutes from the previous month's meeting

The minutes from the August 2015 monthly district meeting were submitted for review. A motion to approve the minutes was made by Bettie Hatzell and seconded by Gerry Lapierre. All members approved the motion and the motion was passed.

7. Consider, review, and approve Bills & Receipts

Bills were reviewed by the committee. There were no questions regarding any of the bills submitted for payment. A motion to pay the bills was made by Bettie Hatzell and seconded by Jenn Zuba. All members approved the motion and the motion was passed.

8. Receive the Treasurer's Report

Ron Lapierre presented the Treasurer's report. There were no questions from the committee. Bettie Hatzell made a motion to approve the Treasurer's Report and Jenn Zuba seconded the motion. All members approved the motion and the motion was passed.

9. New Business

- a. **Death Benefit** – The Chief made a suggestion to establish a \$1,000 death benefit to be given to the family of a member after their death to help with expenses. It was decided that this will be brought to the Fire Department's Board to be discussed and to make any decisions. Funds are available to the Fire Department as part of the Operating Budget and it is up to the department how those funds are used. The Operating Committee does not need to be a part of that decision.
- b. **Annual Meeting** – The annual meeting date for 2015 is being changed to October 31, 2015 due to scheduling conflicts. Jenn Zuba made a motion to approve the change in the date and Bettie Hatzell seconded the motion. All members approved the motion and the motion was passed.
- c. **Annual Meeting Agenda** – The agenda for the annual meeting was discussed and set.

10. Old Business

- a. **Third Party Billing** – Janet Raymond reported that total charges for August 2015 were \$35,018.40 and total collections were \$10,812.09 and reported that there is no signed contract with Dawson. A meeting will be set up with a representative from Dawson to discuss the billing.
- b. **Hiring Committee Update** – Gerry Lapierre indicated that a few applications had been received for firefighter positions and that a Hiring Committee meeting would be held in October.
- c. **Building Maintenance** – NuLook will be at the station on September 9th to start the repairs to the parking lot. Discussion regarding seal coating the ramp will take place next year.
- d. **Bid for Third Party Receivables** – Discussion regarding bid for third party receivables was tabled until next month.
- e. **Sleeping Quarters** – Discussion tabled until next month.
- f. **Command Vehicle** – The Chief found a vehicle for \$850 and a deposit was put down to hold the vehicle. Jenn Zuba made a motion to approve the purchase of the vehicle and Bettie Hatzell seconded the motion. All members approved the motion and the motion was passed.
- g. **Zodiac** – Discussion tabled until next month.
- h. **New Patio & Asphalt** – Chief indicated that he had a bid for the patio of \$4,800 and felt this was a good price. Jake Haggerty indicated that he could do the work for a 15 x 15 area with pavers and a small privacy fence and the only charge would be for the materials, about \$600. Gerry Lapierre made a motion to move forward with the work being done by Jake Haggerty. Jenn Zuba seconded the motion. All members approved the motion and the motion was passed. Gerry Lapierre made a motion to transfer money in the budget to pay for the materials. Bettie Hatzell seconded the motion. All members approved the motion and the motion was passed.
- i. **Quote for Signage** – Discussion tabled until next month.
- j. **Labor Negotiations** - Bettie Hatzell made a motion to go into executive session based on RI General Law 42-46-5(a)(2) regarding Labor Negotiations. Gerry Lapierre seconded the motion. Executive session began at 8:47 PM and ended at 10:02 PM. A vote was taken regarding approval of the CBA. Vote was unanimous to approve the CBA. Operating Committee meeting resumed at 10:03 PM.

11. Adjournment

There being no further business, Jenn Zuba made a motion to adjourn at 10.03 PM and Bettie Hatzell seconded the motion. All members approved the motion and the motion was passed.

Respectfully Submitted,

Christine A. Chretien
District Clerk